

**Research Associate – Codesign and Creative Engagement
School of Innovation and Technology
Fixed Term (5 months)**

Background Information

Established in 1845, The Glasgow School of Art is committed to delivering world-class education and research in architecture, fine art, design, innovation and related subjects in order to make a significant economic, cultural and social contribution locally, nationally and internationally. Our objective is to develop research of international standing which supports learning; involves a high proportion of GSA staff; and engages with industry, community and the professional creative sectors.

School of Innovation and Technology (SIT)

GSA's School of Innovation and Technology emerges from the combination of our internationally renowned Innovation School and The School of Simulation and Visualisation. The new School (S.I.T.) will be a global leader in post-disciplinary, design-led innovation and the exploration of emergent technologies as they relate to contemporary society and our future challenges. The School of Innovation & Technology operates across both the Glasgow (Garnethill and Pacific Quay) and Highlands (Forres) campuses, and in partnership with Art & Design Schools all over the world, exemplified in our annual Winter School, held every January. The S.I.T. is committed to exploring the relationship between humanity, technology and ecology expressed through creative practice and intellectual collaboration across disciplinary boundaries.

Through our creative and participatory design inquiries we collaborate with a wide range of practitioners and professionals, addressing complex social issues through creative approaches working with partners nationally and internationally, across academic, business and civic sectors to co-create preferable futures. We work with government, businesses and communities to create person-centred solutions, towards prototyping new services and work practices, tackling cultural and economic challenges and creating policies to enable communities to flourish. Our work often focuses on bringing unheard voices into innovation discussions to better inform policy and practice, and finding creative ways to engage participants actively in a positive environment.

We believe that for innovation to be sustainable, it needs to evolve through direct engagement with the people for whom it is designed. We are experts in creatively directing an inclusive and iterative process, working with people to develop and prototype ideas that lead to robust solutions and valuable outcomes.

The Role

Job Title	Research Associate (RA) – Co-design and Creative Engagement
Location	Glasgow but able to work across Scotland
Reports to	Programme Director
Purpose	<p>To support the SIT researchers in the delivery of a programme of research and knowledge exchange activity focused on the research themes of <i>Design Innovation in Action</i> and <i>Enabling Creativity</i>.</p> <p>Support the planning, delivery and dissemination of SIT's growing portfolio of 'Creative Engagement' research projects with academic, business and civic partners.</p>

Key liaisons

Research staff
GSA Operations
GSA Research & Knowledge Exchange Office
External partners including:
Innovation Centres
Businesses, services and communities

Key Accountabilities

The RA – Co-design and Creative Engagement will have the following responsibilities:

- Scope and design co-design workshops with multi-stakeholder groups utilising creative engagement methods and tools
- Assist with the set-up and facilitation of workshops with multi-stakeholder groups
- Capture and document workshop processes, outcomes and outputs in engaging communication media
- Maintain good communication at both strategic and operational levels with partners, reporting on progress as agreed
- Monitor and manage project timelines, budget and workflow under the direction of project Principal Investigators
- Building strong relationships with GSA central services, in particular finance and HR to enable timely sharing of information and data.
- Record and communicate research and knowledge exchange activity, and provide evidence of impact where possible
- Support appropriate dissemination of outputs associated with the research projects such as reports, papers, website blogs, and presentations.
- Ensure that progress reports on portfolio of work and all other time-sensitive documentation are processed promptly and within deadlines
- Undertake Health and Safety duties and responsibilities appropriate to the post
- Implement and actively promote the equal opportunities and widening participation

- Observe ethical research procedures and ensure all research activity aligns with the GSA Research Ethics Policy

Person Specification

Experience and knowledge

- Educated to postgraduate degree level in design or equivalent in work experience
- A knowledge of current design research
- Experience of designing, facilitating and documenting collaborative multi-stakeholder workshops
- Excellent communications skills, with strong written and interpersonal skills
- Ability to build strong and productive working relationships with both internal and external partners and colleagues
- Experience and understanding of working in a research environment

Terms and Conditions

Contract	Fixed Term (5 months)
Probationary Period	3 months It is recognised that there is an inevitable 'settling in' period in any post. The probationary period is therefore an opportunity for the employee to fit within the culture of the School. It should also be determined during this time whether the job is in line with expectations as expressed in pre-appointment discussions, interview and as set out in the Job Description. The probation period for this role is 3 months.
Salary	Grade 6 (£36,024 - £41,732) per annum, pro rata
Hours	14 hours per week (0.4 FTE)
Holidays	35 days plus 11 statutory holidays per annum
Pension	Local Government Superannuation Scheme
Notice Period	1 month
PVG Scheme	The successful candidate may be required to complete a Disclosure Scotland Application to become a member of the Protecting Vulnerable Groups (PVG) Scheme